GAZELEY PARISH COUNCIL

Minutes of the Parish Council Meeting held on
Tuesday 11th April 2017 in Gazeley Village Hall at 7.30pm

Present: Cllr Judy Moatt (Chairman), Cllr Charlene Vandenbroucke, Cllr Martin Hooker , Cllr Tom Morgan, Cllr Kevin Grimwood and Cllr Hilary Appleton.

In attendance: Lynne Francis (Clerk), 12 members of the public and District Councillor Mrs Rona Burt.

17/4.1	**To receive apologies for absence** Apologies were received from Cllr John Chambers who had also resigned from the Parish Council last night.	
17/4.2	**To receive declarations of interest in matters on the agenda –** None received	
17/4.3	**To receive reports from external bodies** 1. Suffolk County Council – No report had been sent this month. 2. Forest Heath District Council – Councillor Rona Burt had informed the Clerk that she would be late in attending the meeting. 3. Safer Neighbourhood Team – There was no report from the SNT this month.	
17/4.4	**To approve the minutes of the meeting held on Tuesday 14th March 2017.** The minutes were agreed as a true record of the meeting and signed by the Chairman. Matters **Arising from the Minutes** 1. Playground repair – The contractors PlayMaintain hope to be on site within the next week or so. 2. Speed Indication Device – A draft Memorandum of Understanding has been sent to Moulton Parish Council for comment. They meet on 24th April and will respond shortly afterwards. 3. Pond refurbishment – As the result of a Resolution of Gazeley Parish Council, S.P.Landscapes has been contracted to carry out maintenance work on the pond site at the junction of Moulton Road and The Street. Work is due commence in early May.	
17/4.5	**Clerk's Report and Correspondence** 1. Pond Ownership – already covered in Matters Arising. 2. Notice-board. The Clerk asked whether any thought had been given to moving the notice-board to a more user-friendly location but councillors preferred to leave it where it was. 3. Blacksmiths Shop – Parish Councillors had had an informal meeting with the owner who had given an assurance that he would complete the repair to the corner of the building by the end of the month	
17/4.6	**Financial Report** 1. Authorisation of outstanding payments – The Clerk presented invoices and cheques for authorisation which were signed by the Chairman and Clllr Vandenbroucke. 2. End of year accounts – The Clerk had circulated a report on the final break-down of the accounts to councillors before the meeting. The amount carried forward to the next financial year is £13,591. 3. Appointment of Internal Auditor **Resolved: That Mrs Sue Prigg be appointed Internal Auditor for the 2016-2017 accounts.**	**Clerk**
17/4.7	**Planning Matters** To consider application DC/17/0674/HH – Erection of detached double garage, Gazeley Mill Cottage, Needham Street. **The Parish Council raised no objections to the application.**	
17/4.8	**Councillor Training -** The Clerk had circulated a list of course dates for the Councillor Training Course at the SALC offices in Claydon and she asked if councillors had yet decided when they would be free to attend.	

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	Councillors agreed to email the Clerk with suitable dates for their attendance.	
17/4.9	**Councillors' Reports** Matters raised: Potholes in the Highwood Road/Highwood Crescent area of the village had not yet been repaired. Cllr Hooker observed that any resident could report the existence of a pothole and that if everyone reported them, a pattern would soon build up on the County Council's website where all reports are logged and this would alert the council to the size of the problem. Concern was expressed about horses being ridden across the green at Tithe Close. The next meeting of the Village Hall Committee will take place on Tuesday 25th April so any suggestions about Village Hall improvements could be raised then. The Speed Indication Device has been relocated to the post near the church. It was suggested that the device should remain in Gazeley until the Memorandum of Understanding had been agreed with Moulton Parish Council. Cllr Vandenbroucke had invited Rod Curtis, Speedwatch administrator, to attend the Annual Parish Meeting. A minimum of 6 residents is required to manage a scheme. Notice was drawn to the Beacons of Light initiative, which will commemorate the 100 year anniversary of the end of WW1. Parishes are urged to light a beacon on the 11th November 2018. It was agreed that more thought could be given to this nearer the time. **T**he three post boxes in the village have been refurbished thanks to a request from Cllr Hooker who had contacted the Post Office in his capacity of a resident of the village. The telephone kiosk, which now holds the defibrillator, is in need of a coat of paint. The deadline for the Civic Pride Award submissions is 20th May. Confidentiality is vital. **District Council Report**: At this point in the meeting, Cllr Rona Burt was invited to give her monthly report as she had been delayed by attendance at an earlier meeting. **Devolution** – the subject is now closed in Suffolk. It will be revisited in four years time. **Mildenhall Air Base** – Little to report, meetings are on-going. **The Local Plan** consultation has now finished. Documents were signed off today. There is a possibility that we will know the outcome sooner than expected. **Hatchfield Farm** – The High Court will hear the Appeal submitted by Lord Derby and the Rural Parishes Alliance against the Secretary of State's decision this week. **The Head of Planning** retired a few weeks ago and it has been decided to split the office into two, one for Economic Development and one for Planning and Growth. The Economic Development post has been filled but the other post remains empty at the moment. The holders of the posts will be designated Assistant Directors in keeping with other district councils. **Approval** has been given for a new primary school at Red Lodge. It is envisaged that there will be 261 places initially, ultimately rising to 400. A member of the public raised the question of extra school places for older children which doesn't seem to have been addressed. Cllr Burt confirmed her offer of £600 from her Locality Budget for replacement street signs at Tithe Close and asked the Clerk to make a formal application for the grant with all the relevant details.	
17/4.10	Date of Next Meeting – The next meeting will be the Annual Meeting of the Parish Council. The date was confirmed as Tuesday 9th May at 7.30pm in the Village Hall.	

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	FINANCIAL REPORT APRIL 2017	
Payments	**£**	**Bank Balances**
Cllr Martin Hooker, Mileage	£ 15.00	
SALC, Councillor Training	£120.00	
SALC, Payroll Services	£ 54.00	
S.P. Landscapes, March	£185.40	
All Saints' Church, Gazeley	£800.00	
Receipts		
Interest, March	**£ 0.46**	
Treasurer's Account		£ 2,170.49
Instant Access Account		£ 11965.54
Total Balance		**£14,136.03**
11.4.17		

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